



## **Rotaract Club of Seattle** Committees

Club committees are vital in effectively carrying out the activities of the Rotaract club. The club president appoints five standing committees: the Club Service, Community Service, International Service, Professional Development, and Finance Committees. Additional special committees may be appointed as needed.

Committees should meet at least once a month to discuss plans and activities for report to the president. All committee activities and expenses are subject to board approval.

### **Club Service Committee**

This committee plans strategies for membership development and retention, takes meeting minutes, writes and distributes the club bulletin, and plans fellowship activities for the membership.

### **Community Service Committee**

This committee reviews suggestions and develops plans for the club's annual community service project (s), and takes a leadership role organizing and facilitating the project(s).

### **International Service Committee**

This committee reviews suggestions and develops plans for the club's annual international service project (s) and takes a leadership role in organizing and facilitating the project(s). In addition, this committee develops other activities that promote international understanding among club members and in the community.

### **Professional Development Committee**

This committee reviews suggestions and develops plans to provide opportunities for professional development for the club's membership and takes a leadership role in facilitating programs and projects related to this area.

### **Finance Committee**

This committee is responsible for any district and club dues collection as well as planning for club fundraising to support club administration and service activities. The treasurer acts as the committee chairperson.